

## **REQUEST FOR IAGR ACCOUNT PASSWORD**

Passwords are used to enable IAGR members to access the IAGR member portal. To obtain a password, you must complete this form and send it by e-mail to the Executive Secretary of IAGR at [shenseljar@state.pa.us](mailto:shenseljar@state.pa.us).

It is your responsibility to protect your password. If you forget your password, e-mail Susan Hensel at [shenseljar@state.pa.us](mailto:shenseljar@state.pa.us). You will be given your password ONLY after you correctly answer the question you provided in Box #6.

### **INSTRUCTIONS FOR COMPLETING THIS APPLICATION**

*Application can only be made if you are a paid member of IAGR in good standing.*

*The following numbers correspond to the numbered boxes on the application.*

- 1. Name of IAGR Member Requesting Password:** Enter name of IAGR member requesting a password.
- 2. Name of Regulatory Agency Member Represents:** Enter name of the Regulatory Agency that the IAGR Member represents at this time.
- 3. Address:** Enter the complete work address of the individual requesting the password.
- 4. Telephone Number:** Enter a work/other (specify type, i.e. cell, home) telephone number of the individual requesting the password, including the area code and, if applicable, the extension number.
- 5. E-mail Address:** Enter e-mail address of the individual requesting the password.
- 6. Member Secret Question:** Enter a question. Choose a question to which only you know the answer. If you forget your password, this is the question you will be required to correctly answer before the Executive Secretary gives you your password.
- 7. Answer to Member Question:** Enter the answer to the question you entered in Box #6. For your security and convenience, make sure the answer is something that only you know and that is extremely difficult for others to guess, even if they are asked your question. If you forget your password, this is the answer you will be required to give to the question in Box #6 before the Executive Secretary gives you your password.

**Member Account #:** This is your log-on ID and will be assigned by the Executive Secretary.

**NOTE: You must notify the Executive Secretary upon your separation from this Regulatory Agency or your lapse in membership with IAGR.**

